

September 28, 2023

Tokyo Metropolitan Tagara High School
Principal, Satoko Yamazaki

Notice of Introduction of Answering Machine

Dear Parents and Guardians,

In this autumn season, I would like to take this opportunity to extend my best wishes to all parents and guardians. We would like to thank you for your continued understanding and cooperation with our school activities.

As part of our efforts to improve the work place for our teachers and staff, we have decided to introduce an answering machine.

We apologize for any inconvenience this may cause, and appreciate your understanding and cooperation. The following is a brief explanation of the changes we will be making:

1. The answering machine will be in effect beginning October 2, 2023 (Monday).
2. The answering machine hours are as follows:
 - Weekdays from 5:10 p.m. to 8:10 a.m. the following day.
 - All day on weekends and holidays (Exceptions for Saturdays when all students are present and/or during school events like the culture festival, graduation ceremony, etc.)
3. The answering machine will play a message if no recording function is available.
4. In the event of a true emergency, such as a serious situation involving the life or safety of a student, please contact the nearest medical institution, fire department, emergency medical services, police, etc., and then contact the school's emergency contact at 070-2642-3437 (Assistant Principal).

For further information or inquiries please contact the Vice Principal, Akiko Ishimura, at 03 (3977) 2555.